

THE ROTCH-JONES-DUFF HOUSE & GARDEN MUSEUM

Holiday Tree Exhibition CONTRIBUTOR APPLICATION

Due October 31, 2018

Please Print Clearly

Name of Organization: _____

Contact Name (s): _____

Address: _____

City/State/Zip: _____

Telephone: _____ E-mail*: _____

*PLEASE provide a valid email address. We will be sending all confirmations out via email only. Please limit donations to one item per contributor.

DESCRIPTION OF CONTRIBUTION

Check Your Item: 1 Topiary 1 Tree 1 Wreath

Size (h x w): _____

Suggested retail price: _____ Estimated cost of your materials: _____

INFORMATION FOR SIGNAGE

Please tell us exactly how you wish your name to appear on signage.

Name(s) of Contributor(s): _____

TITLE OF DONATION: _____

We encourage you to relate the title of your donation to its theme. Feel free to be creative and have fun with it!

PLEASE SUBMIT COMPLETED CONTRACTS BY OCTOBER 31, 2018 TO:

Rotch-Jones-Duff House & Garden Museum

396 County Street

New Bedford, MA 02740

Email: dsalerno@rjdmuseum.org

As a contributor, you are entitled to admission passes to the Holiday Tree Exhibition: four passes for trees 4' and higher; two passes for smaller items; family passes for school groups. Tickets are valued at \$6 each and will be provided upon delivery of your donation. The museum reserves the right to refuse donations that do not meet outlined regulations or which have not been excepted through the formal application process. All items become the property of the RJD upon delivery to the museum. We reserve the right to remove any materials that are deemed inappropriate or hazardous to the museum. It is important that the person delivering the item knows the contributor's name and the title of the entry / donation. **Items delivered must match the description on the originally submitted application.**

Signature(s) of Contributor(s): _____